

**Woodbridge School  
Health and Safety Policy Statement**

In accordance with its duty under Section 2 (3) of the Health and Safety at Work etc. Act, 1974, and in fulfilling its obligations to employees, pupils, visitors and the public who may be affected by its activities, Woodbridge School has produced the following statement of policy in respect of health and safety.

It is our aim to achieve a working environment which is free of work related accidents and ill-health and to this end we will pursue continuing improvements from year to year.

Woodbridge School undertakes to discharge our statutory duties by:

- Identifying hazards in the workplace, assessing the risks related to them and implementing appropriate preventative and protective measures;
- Providing and maintaining safe work equipment;
- Establishing and enforcing safe methods of work;
- Recruiting and appointing personnel who have the skills, abilities and competence commensurate with their role and level of responsibility;
- Ensuring that tasks given to employees are within their skills, knowledge and ability to perform;
- Ensuring that technical competence is maintained through the provision of refresher training as appropriate;
- Promoting awareness of health and safety and of good practice through the effective communications of relevant information;
- Furnishing sufficient funds needed to meet these objectives.


All employees on their part are made aware of their responsibilities to one another and actively contribute towards achieving a work environment that is free of accidents and ill health.


Our health and safety policy will be reviewed annually to monitor its effectiveness and to ensure that it reflects changing needs and circumstances.

This is achieved by monitoring the work of the following Health & Safety meetings:

1. Senior School (Educational)
2. Abbey (including Queen's House)
3. Bursar's
4. Health & Safety Washup

This statement is to be read in conjunction with the responsibilities, arrangements, procedures and guidance that together form the Woodbridge School health and safety manual.

Signed.....  ..... Date ..... 9/11/11 .....

Approved by .....  ..... Date ..... 9/11/11 .....

CHAIRMAN OF GOVERNORS