

**Woodbridge School**  
**SCHOOL HOUSE BOARDERS' STUDY LEAVE**

**1. Policy statement**

To allow pupils to have a balanced and structured work ethic in School House all students are to adhere to the Study Leave Programme.

**2. Procedure**

**PROGRAMME:**

0800:	Breakfast
0845 –1015:	Private study session.
1015-1100:	Break
1100-1230:	Private study session
1230-1430:	Lunch
1430-1600:	Study session (pupils may work <b>quietly</b> together in rooms)
1600-1800:	Free time
1830-2030:	Private study session
2030-2230:	Free time

**GENERAL RULES:**

1. School uniform must be worn in the school grounds (including lunch, seeing teachers, exams etc) **or town** until 4pm. You must sign out if leaving the boarding house at any time during study leave.
2. Proper PE kit must be worn for any games played during free time before 4pm.
3. All pupils must be in their own rooms during private study sessions. The only exceptions are if an examination is being written or for consultation with a teacher (for the latter, permission must be requested, and you must sign out).
4. During private study sessions, pupils are not allowed downstairs, or in rooms other than their own. Music must not be heard outside of the room. However, to break up the day pupils may be allowed to use the courtyard to study. This will be open on sunny/dry days.

5. **There is to be no sleeping during study sessions!**
6. **Computer use: Pupils may use the School House computers, but must be aware of the PRIORITY of use as set out below:**
  - Morning sessions: Lower sixth**
  - Afternoon session: Year 11**
  - Evening prep: Upper sixth**

**COMPUTERS ONLY FOR REVISION – NO GAMES OR EMAILS**

Author(s):	AGL
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References:	
Governor Agreement	

Checked by M R Streat 10/10/09